



## Solar Asset Management Associate

### About the National Housing Trust (NHT):

The National Housing Trust ([www.nhtinc.org](http://www.nhtinc.org)), a strong national nonprofit, located in Washington, D.C., safeguards affordable housing through real estate development, lending, and public policy innovation. With a strong focus on sustainability, our mission is to preserve, improve and revitalize affordable multifamily homes. By doing so, we improve the quality and healthy of neighborhoods for people of all income levels.

### Position Description:

The National Housing Trust seeks a Solar Asset Manager, who will play an essential role in increasing the value and performance of our solar business. This position will support the solar business by assisting in all administrative, financial, capital and operations of the portfolio. This is an opportunity to join a fast-paced, entrepreneurial organization that develops, owns, and operates solar assets and affordable housing.

### Responsibilities:

- Work with the CFO and the VP of the Solar Business, along with other team members to manage NHT's growing solar portfolio.
- Oversee third-party relationships with Operations and Maintenance providers.
- Analyze and report on solar production and performance, identifying trends across project inputs and key performance indicators.
- Support VP of Solar Business in developing financial modeling, analysis, and reporting capability for solar business line, including profit and loss, balance sheet, cash flow forecasting, profitability metrics, and exit option analysis.
- Execute financial/asset management functions, including budgeting, project cash management, invoicing, member distributions, loan and equity payments, and bill and revenue collection.
- Manage investor and lender reporting, tax returns, insurance renewals, and corporate registrations.
- Manage Community Solar Subscriber process.

### Qualifications:

- Bachelor's Degree in Business, Economics, Finance, Engineering or other related discipline
- 2-4 years of experience in solar/renewable energy asset management and/or housing
- Analytical skills, including financial analysis (e.g. IRR, ROI, NPV)
- Creative problem solving skills and a self starting work ethic are essential
- Superior oral and written communication skills
- Organizational, and project/task management skills

### Compensation:

Base Salary—commensurate with experience, ranging from \$60K - \$75K.



## To apply:

If you are interested in this position, please email your resume and a brief cover letter explaining why you are a great fit to [hr@nhtinc.org](mailto:hr@nhtinc.org). Please keep cover letters short and specific to job description. Please write "Solar Asset Management" in the subject line of the email. No phone calls. NHT is an equal opportunity employer.